

# Undergraduate Student Exchange Admission Guide

## Overall View



## 1. CUK Exchange Student Application LIST(everything must be in English)

### ①CUK APPLICATION FORM

Online application ( <a href="http://www.catholic.ac.kr/www/inta/input.jsp">http://www.catholic.ac.kr/www/inta/input.jsp</a> )	Online form
↓	
Members Login ( <a href="http://www.catholic.ac.kr/www/inta/login.jsp">http://www.catholic.ac.kr/www/inta/login.jsp</a> )	ID: Given Name PW: E-Mail address
↓	
"Print" Application	Must submit

### ②COURSE REGISTRATION(No form, just list the courses that you wish to take on MICROSOFT WORD, please use the attached files 1., 2., and 5. for reference)

\*List all the selective & major courses that you want to enroll in the Fall Semester 2015 using the *SAMPLE* course lists attached.

Fixed course schedule for the Fall Semester 2015 will be posted at the end of June 2015.

If you cannot read Korean, that is fine. The actual course registration will be done during the orientation with Korean-student helpers.

②'s information will be used just to find out whether the student can register for the course and, if so, to save a spot before it fills up.

### ③HEALTH FORM(No form. Please submit an official Health Certificate by a hospital or a school Health Evaluation Form stating that the student has no medical problems. Please note that there is no mandatory list for the doctor to check. Just having the statement that the student is healthy would be enough)

### ④ENROLLMENT VERIFICATION(A certificate of current enrollment)

### ⑤ACADEMIC TRANSCRIPT(Must show the GPA score out of 4.0 or 4.5)

\*Depending on certain countries, if your school's transcript does not show an average GPA score out of 4.0 or 4.5, please attach an additional document indicating the student's GPA score out of 4.0 or 4.5)

### ⑥OFFICIAL LANGUAGE PROFICIENCY TEST SCORE(Submit if possible)

**USD15,000**

### ⑦VERIFICATION OF SPONSOR(Use the CUK Financial Support Statement Form as per attached)

### ⑧OFFICIAL CERTIFICATION OF BANK DEPOSIT(No form. An official source of funds or amounts showing ability to pay more than ~~USD13,000~~ or above. The person or organization must be identical to ⑦)

## ⑨ TWO ESSAYS

- 1) Study Plan(Cannot mention the university that the student is applying for in South Korea.  
Thus, cannot use the word 'The Catholic University of Korea' in the essay)
  - 2) Personal Statement(Self-introduction. Do not mention the university that the student is applying for in Korea)
- \*Please write the name of the Country of origin, next line, Full name, next line, Major, on the 'TOP RIGHT-HAND CORNER'. Make sure that the student writes his/her signature next to his/her Full name. (See attached sample for reference)

## ⑩ LETTER OF RECOMMENDATION(No specific form)

## ⑪ CERTIFICATE OF INSURANCE(If a student doesn't decide to apply for insurance before departure, he/she can choose to sign up for insurance upon arrival. The CUK insurance cost is currently USD 150.00 per year or USD 75.00 per semester)

## ⑫ COPY OF PASSPORT

※Additional item: **2 photos**(3.5cm x 4.5cm). If you would like to take the photo after you arrive in South Korea, that is fine.  
Must submit the photos no later than a week after arrival.

<Photo Requirement>

- Must have white background
  - Picture taken within 6 months
  - No photoshop, or added artwork
  - Cannot open your mouth or smile
  - Cannot wear thick glasses
  - Your hair cannot cover your forehead. Must show your ears
- \*For more information, please visit <http://www.passport.go.kr/issue/photo.php>

After everything is in order, the address to post mail all the documents is:

**THE CATHOLIC UNIVERSITY OF KOREA**  
**MR. YOO(RYAN) - OFFICE OF INTERNATIONAL AFFAIRS(Michael Hall-H209)**  
**43 JIBONG-RO WONMI-GU,**  
**BUCHEON-SI, GYEONGGI-DO, 420-732, SOUTH KOREA**  
**TEL #82-2-2164-4200**

## 2. Application Deadline

- 1) On-line application deadline: April 30th, 2015
- 2) Post mail deadline: May 20th, 2015

※ Due to administrative problems, CUK will not accept any applications passed the above initial dates.

## 3. Arrival Date: Please advise all students to book their plane ticket so that they will arrive at Incheon International Airport(ICN) on **August 26th(WED), 2015(08:00~18:00 - local time).**

Year	Semester	Dormitory Start Date	Orientation Date	Classes Begin
2015	Fall	<b>2015.08.26(WED)</b>	2015.08.27(THURS)	2015.08.31(MON)

Korean-student helpers are scheduled to wait for the arriving students at the specific exiting GATES in the airport. These supporters will get on the taxi with the students and help them move into the dormitory upon arriving at the CUK campus. The taxi charges will have to be self-paid by the incoming students.(approximately USD75.00)

## 4. POC(Point of Contact): Ryan Yoo, Program Coordinator

[Email: [ryanyoo8@gmail.com](mailto:ryanyoo8@gmail.com)/Tel: ☎+82-2-2164-4200]

*Thank you for your support!*